



MEMORANDUM

TO : JOHN CHRISTOPHER PEREZ
FROM : HR MANAGER
SUBJECT : **END OF CONTRACT**
DATE : 26 AUGUST 2021

Please be informed that your contractual employment with AUTOHUB Group of Companies, Inc. as Helper will end upon close of business hours of **September 7, 2021**.

In this regard, you are hereby directed to surrender your Company ID & Code of Conduct Handbook to the HRD and other company-issued properties to your immediate superior.

Your last pay and other applicable benefits will be released upon completion of your clearance requirements.

We wish you success in your future endeavor.

A handwritten signature in black ink, appearing to read "M. Adeva", written in a cursive style.

MARGARITA O. ADEVA

cc: 201 file