



# AUTOITALIA PHILIPPINES ENTERPRISE INC.

## CHECK REQUISITION FORM

Date : October 25, 2021

Check number: \_\_\_\_\_

Payee : JOEL DE CASTRO

### DESCRIPTION

### AMOUNT

PAYMENT FOR LASTPAY

PHP 9,494.92

Requested check date :

10/25/21

Check release date : \_\_\_\_\_

Requested by :

GERALDINE LOPEZ

Approved by : \_\_\_\_\_

10-25-2021

### NET PAY

9,494.92

Prepared by:

GERALDINE D. LOPEZ

PAYROLL ASSISTANT/OFFICER

10/19/2021

DATE

Reviewed by:

GODFREY O. CHAVEZ

PAYROLL SUPERVISOR

10-20-2021

DATE

I hereby acknowledge receipt of the COMPUTATION OF MY LAST PAY and attest my full understanding and agreement with the said computation.

Conforme:

JOEL DE CASTRO

SIGNATURE OF SEPARATED EMPLOYEE

DATE