



## MEMORANDUM

**TO : ANDREW GARALDE**  
**FROM : HR/ADMIN MANAGER**  
**SUBJECT : ACCEPTANCE OF RESIGNATION**  
**DATE : September 02, 2021**

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Your resignation as MARKETING PROFESSIONAL of MGM MOTOR TRADING, INC. / NISSAN SUMULONG HIGHWAY - CAINTA is hereby accepted effective September 01 2021. Thank you for your valuable contribution to the company.

We wish you success in your future endeavors.

A handwritten signature in dark ink, appearing to read "Jocelyn Villanueva", is written over a horizontal line.

JOCELYN VILLANUEVA