

## CHECK REQUISITION FORM

**Dept. Code :** \_\_\_\_\_

REQ BY: JEP HERNANDO / GODFREY CHALUYEN 11/18/21

APPROVED BY: CPC / JCY / VBM

(2,052.00)

**NET PAY**

**8,708.28**

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Prepared by:

JEFTE G. HERNANDO  
PAYROLL ASSISTANT/OFFICER

Reviewed by:

GODFREY O. CHALUYEN  
PAYROLL SUPERVISOR

DATE 11/04/21

DATE 11/04/21

I hereby acknowledge receipt of the COMPUTATION OF MY LAST PAY  
and attest my full understanding and agreement with the said  
computation.

Conforme:

PASIA, JOEBIE

SIGNATURE OF SEPARATED EMPLOYEE

DATE