

NOTICE OF DEPARTURE

October 15, 2021

Greetings Ma'am/ Sir!

Please accept this letter as my formal resignation from my position as **LTO Coordinator** at **Global Excellence Inc.** effective immediately.

Thank you for the opportunity to be part of this company, as I've learned a lot as a LTO Coordinator for one (1) month as a Probationary. Even for a short period of time I have gained more knowledge about the process as a LTO Coordinator. I am proud to have worked here and appreciate the time and patience you shown.

Thank you for the growth and development I had with this company. I will use all of the knowledge and learnings that I've learned in my future endeavor. I appreciate all the support, guidance and the experience here in our company.

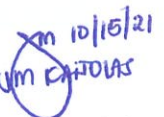
I hope to stay in touch and I want to thank you again for the time we shared together. I wish you all the best.

Sincerely,


Joemari R. Rios


10/15/21


Harold de Guzman
LTO Coordinator/FGC

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