



31 AUG 2021 P108 General Inquiry STORE301 0507

Bank Code QEWB UNPRESENTED CHECK - EAST WEST BANK
Date 31/08/21 Vendor# C304410 Posted Date 31/08/21
Name Bryan Jobert Nillo Pasuelo User k56144
Address 3-A F. Andres St., Rosario
Suburb&State Pasig City MMN
Postcode 1600 Phone - 0

Cheque# 1408727 Amount 10106.55

Line	P/Order#	Account#	Amount	Control#	Description	WHT	M
1		QDAZ9004	7087.31		Bryan Jobert Nillo		
2		QDAZ1172	1008.05	304410	Bryan Jobert Nillo		
3		QDAZ1172	2011.19	304410	Bryan Jobert Nillo		

TO RECORD PAYMENT FOR LASTPAY
Inv: WHT:

Disc:

Chk Amt: 10,106.55

BRYAN PASUELO

H**TEN THOUSAND ONE HUNDRED SIX AND FIFTY-FIVE CENTS**

Prepared by:

CL
Acctg. Asst.

Verified by:

GOC
Accounting

Approved by:

VBM/JCY/CPC

NTM

Treasurer

WQT

President

Received by:

Print Name over Signature



AUTOITALIA PHILIPPINES ENTERPRISE INC.

CHECK REQUESTION FORM

Date : August 28, 2021

Check number:

1408729

Payee: BRYAN PASUELO

DESCRIPTION

AMOUNT

PAYMENT FOR LASTPAY

PHP 10,106.55

Requested check date :

8/28/21

Check release date :

Requested by :

GERALDINE LOPEZ

Approved by :

[Signature]

08/28/21

AUTOITALIA PHILIPPINES ENT, INC.

GLOBAL CITY, TAGUIG

Last pay slip

Employee ID # : 45569
Employee Name : **BRYAN PASUELO**
Date hired : 16-Dec-19
Date resigned : 14-Jun-21
Date computed : 13-Aug-21

1). 13th MONTH PAY	7,087.31	-
a.) Base pay	7,087.31	
b.) NTA	-	
2.) VL CONVERSION PAY		-
3.) TAX REFUND		-
4.) RETIREMENT PAY		-
5.) HOLD SALARY & ADJ. (1)		
HOLDPAY - 6/15/21		1,008.05
HOLDPAY - 6/30/21		2,011.19
-		-
-		-
-		-
-		-
-		-
TOTAL		10,106.55
6.) LESS: LOANS & DEDUCTIONS (2)		-
-		-
-		-
-		-
-		-
-		-
-		-
-		-
-		-

NET PAY **10,106.55** -

Prepared by:


GERALDINE D. LOPEZ

PAYROLL ASSISTANT/OFFICER

8/13/2021

DATE

Reviewed by:


GODFREY O. CHALUYON

PAYROLL SUPERVISOR

8/13/2021
DATE

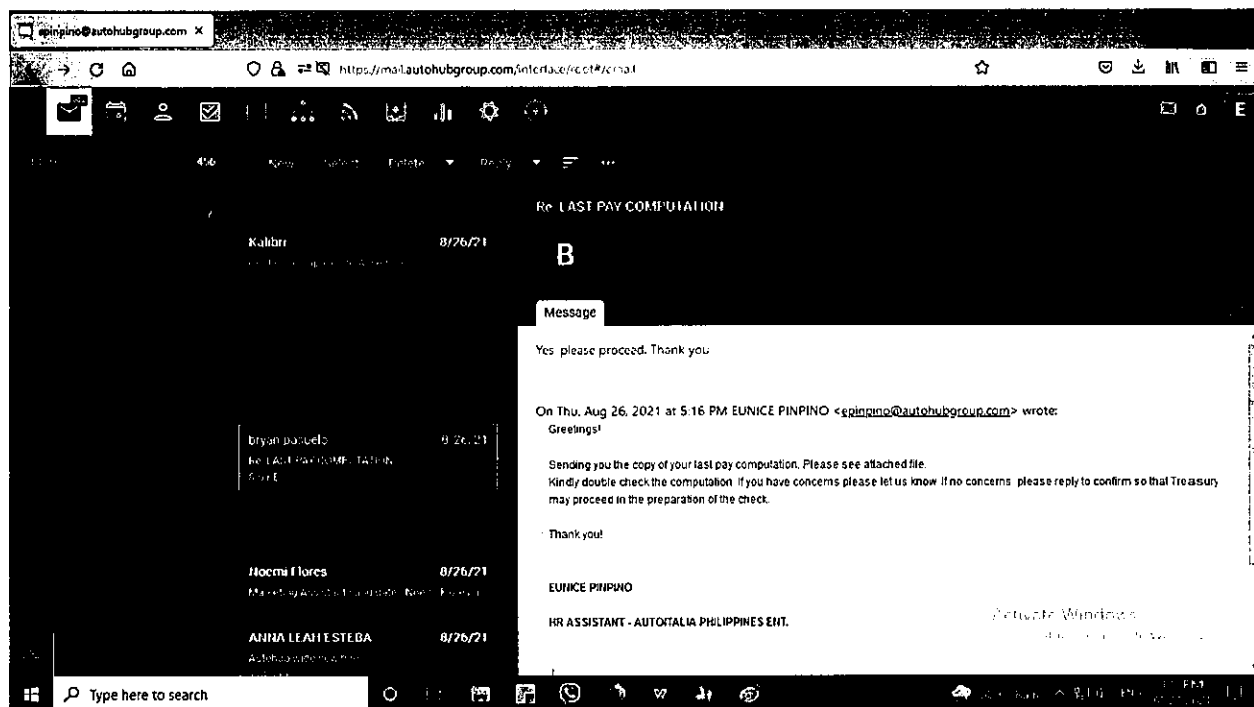
*I hereby acknowledge receipt of the COMPUTATION OF MY LAST PAY
and attest my full understanding and agreement with the said
computation.*

Conforme:

BRYAN PASUELO

SIGNATURE OF SEPARATED EMPLOYEE

DATE



**EMPLOYEE CLEARANCE FORM**Autoitalia Philippines Ent.
Date: 08/16/2021

NAME OF EMPLOYEE:	BRYAN PASUELO	EMP. ID NO:	45569	DATE HIRED:	2019-12-16
POSITION TITLE:	ACCOUNTING ASSISTANT	EMP. STATUS:		REGULAR	
COMPANY NAME:	AUTOITALIA PHILIPPINES ENT.	DESIGNATION:		ACCOUNTING ASSISTANT	
UNIT ASSIGNMENT:	ACCOUNTING	SHARED SERVICES:			
REASON:		EFFECTIVITY DATE:		2021-06-14	

ORGANIZATIONAL UNIT/DEALERSHIP/COMPANY CLEARANCE

ACCOUNTABILITY AREAS	CLEARANCE OFFICERS		DATE		REMARKS
	OFFICER NAME	STATUS	RECEIVED DATE	DATE SIGNED	

ORGANIZATIONAL UNIT/DEALERSHIP/COMPANY CLEARANCE

1 SALES

1.1 Retail Sales	LATIGAY, NATHALIE	Signed & Cleared	2021-07-16	2021-07-27	
1.2 Pre-Owned	,	-			
1.3 In-House/PSR	,	-			
1.4 Fleet/Accounts	,	-			
1.5 Financing/Insurance	PELO, EILEEN	Signed & Cleared	2021-07-16	2021-07-16	

2 AFTER SALES

2.1 Service	GARVIDA, EMMANUEL	Signed & Cleared	2021-07-16	2021-07-16	
2.2 Body and Paint	,	-			
2.3 Parts/Accessories	,	-			

3 TECHNICAL OPERATION

3.1 TECHNICAL OPERATION	BONDOC, TRIZZIA	Signed & Cleared	2021-07-16	2021-07-19	
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4 CUSTOMER RELATIONS

4.1 CUSTOMER RELATIONS	BONDOC, TRIZZIA	Signed & Cleared	2021-07-16	2021-07-19	
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5 MARKETING

5.1 MARKETING	BONDOC, TRIZZIA	Signed & Cleared	2021-07-16	2021-07-19	
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6 I.T

6.1 I.T Department	,	-			
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7 ADMIN - PROPERTY

7.1 ADMIN - PROPERTY	LATAGAN, MARLON	Signed & Cleared	2021-07-16	2021-07-16	
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8 COOPERATIVE

8.1 COOPERATIVE	CHALUYEN, GODFREY	Signed & Cleared	2021-07-16	2021-07-19	
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9 CANTEEN

9.1 CANTEEN	,	-			
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10 UNIT ASSIGNMENT

10.1 UNIT ASSIGNMENT	GARVIDA, EMMANUEL	Signed & Cleared	2021-07-16	2021-07-16	
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11 FINANCE

11.1 Accounting	LOPEZ, JENELYN	Signed & Cleared	2021-07-16	2021-07-19	
11.2 Treasury/Billing	,	-			
11.3 Credit & Collection	,	-			

12 HUMAN RESOURCE

12.1 Human Resource	ACOSTA, MARIAN KATRINA	Signed & Cleared	2021-07-16	2021-07-16	
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13 CORPLAN

13.1 CORPLAN	,	-			
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14 AUDIT

14.1 AUDIT	VILLARUEL, CONRADO	Signed & Cleared	2021-07-16	2021-07-16	
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15 MIS

15.1 I.T Department HO	ENDAYA, ARNEL	Signed & Cleared	2021-07-16	2021-07-17	
15.2 DMS	,	-			
15.3 Database	,	-			

16 PROCUREMENT

16.1 PROCUREMENT	PAZ, DIOSDADA	Signed & Cleared	2021-07-16	2021-07-17	
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17 ADMIN - PROPERTY

17.1 ADMIN - PROPERTY	,	-			
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18 LEGAL

18.1 LEGAL	,	-			
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19 POD

19.1 POD	,	-			
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20 COOPERATIVE

20.1 COOPERATIVE	,	-			
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21 CANTEEN

21.1 CANTEEN	,	-			
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22 UNIT ASSIGNMENT

22.1 UNIT ASSIGNMENT	,	-			
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23 FINANCE

23.1 Treasury	,	-			
23.2 Accounting	,	-			
23.3 Credit/Billing and Collection	,	-			
23.4 Payroll Department	,	-			

24 HUMAN RESOURCE

24.1 Human Resource	,	-			
24.2 PMS Section	,	-			

RECOMMENDED FOR CLEARANCE

This is to recommend the approval of clearance of **BRYAN PASUELO** having complied with all clearance requirements.

RECOMMENDED FOR CLEARANCE

JENELYN LOPEZ

Accounting Manager

2021-07-29 09:08:32

DATE ENDORSED

MARIAN KATRINA ACOSTA

HR Manager

2021-07-28 12:05:58

DATE ENDORSED

APPROVED FOR CLEARANCE

This is to certify that **BRYAN PASUELO** is cleared of all accountabilities with _____ under the AUTOHUB Group

MIGUELITO JOSE

Group General Manager

DATE APPROVEDTRIZZIA

Branch Head

DATE APPROVED

This is a system generated report from Autohub Connect, signature might not be required.

VACATION LEAVE LEDGER

DEALERSHIP: AUTOITALIA PHILIPPINES ENT, INC.

NAME: PASUELO, BRYAN JOBERT N.

HIRED: 16 December 2020

RESIGNED: 14-Jun-21

POSITION: ACCOUNTING ASSISTANT

RANK LEVEL: RANK AND FILE

PROMOTION:

PERIOD	AVAILMENT PERIOD	CREDITS	USED	BALANCE
12/16/2020 - 12/31/2020	2020	-	-	-
01/01/2021 - 06/14/2021	2021	-	-	-
			-	-
				-
				-

CONVERTIBLE TO CASH

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Prepared by: EUNICE PINPIÑO

Date: 8/26/2021

Approved by: VANDOLF MAGLASANG

Date: 8/26/2021

LIST OF USED LEAVES

YEAR	DATE	HOURS	TOTAL
0	1/0/1900	0	0
	1/0/1900	0	0
	1/0/1900	0	0
	1/0/1900	0	0
0			0
0	1/0/1900	0	0
	1/0/1900	0	0
0			0