

June 14, 2021

Global City Auto Sales Inc.
Block 15 Ford Global City Bldg.,
Rizal Drive, Crescent Park West,
Bonifacio Global City, Taguig City 1634

Ms. Rochell Aparejado
HR Manager



Dear Ma'am,


I am writing to notify you that I am resigning from my position as a Billing Assistant. Please accept my resignation from my position effective July 15, 2021.

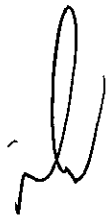
I do appreciate the opportunities that I have been given during my time with the company, as well as your professional guidance and support.

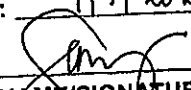
I wish you and the company the best of success in the future.

Sincerely yours,


Karen Bañez


 7/1/2021

 7/6/21

RECEIVED
HR RECRUITMENT
DATE: 7/7/2021

NAME/SIGNATURE