

July 27, 2021

RICHIE S. XAVIER

*Assistant Vice President/General Sales Manager
Ford Global City*

BERNADETTE D. CO

*Assistant General Sales Manager
Ford Global City*

JAY BARIAS

*Group Sales Manager
Ford Global City*

Greetings!

This is to inform you that I am resigning from my position as Sales Consultant effective immediately due to personal matter.

I also would like to thank this company and all my superiors for all the opportunities for professional and personal development that they provided me during the last 9 years. Truly it was a productive and meaningful stay as a full time Sales Consultant. I have enjoyed working with the company and grateful for all the support provided me during my tenure.

Sincerely,


MARY HAZELINE A. HUGO

CC: DLC, HRD

NOTED: B. CO

ACCEPTED

REXAVIER

ALL

8/04/21

104 8/5/21