



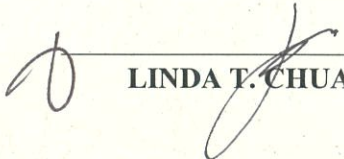
## MEMORANDUM

**TO : JONATHANE CHRISTOFER AQUINO**  
**FROM : VP TREASURER**  
**SUBJECT : ACCEPTANCE OF RESIGNATION**  
**DATE : JUNE 08, 2021**

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Your resignation as MARKETING PROFESSIONAL of MGM MOTOR TRADING, INC. / NISSAN SUMULONG HIGHWAY - CAINTA is hereby accepted effective June 07, 2021. Thank you for your valuable contribution to the company.

We wish you success in your future endeavors.

  
\_\_\_\_\_  
LINDA T. CHUA

June 7, 2021

**MS. LIZA MENENDEZ**  
GRM  
NISSAN SUMULONG HIGHWAY  
Sumulong Highway, Cainta, Rizal 1900

Attention: MS. IRISH CELESTINO

Dear Ms. Menendez:

I would like to inform you that I am resigning from my position as Sales Account Executive and transferring to Commission Based for Nissan Sumulong Highway, effective immediately.

Thank you very much for the opportunities for professional and personal development that you have provided me during the last five months. I have enjoyed working for the company and appreciate the support provided me during my tenure.

Rest assured that I will continued with my endeavors to help the company in selling quality Nissan vehicles as commission based sales agent.

Sincerely,

  
**JONATHANE CHRISTOFER C. AQUINO**





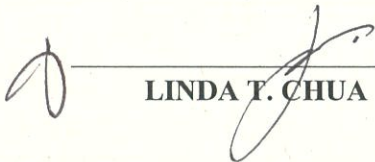
## MEMORANDUM

**TO :** MA. VIEN CAMILLE YBOA  
**FROM :** VP- TREASURER  
**SUBJECT :** ACCEPTANCE OF RESIGNATION  
**DATE :** July 15, 2021

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Your resignation as MAREKTING PROFESSIONAL of MGM MOTOR TRADING, INC. / NISSAN SUMULONG HIGHWAY - CAINTA is hereby accepted effective July 12, 2021. Thank you for your valuable contribution to the company.

We wish you success in your future endeavors.

  
LINDA T. CHUA

Date: July 06, 2021

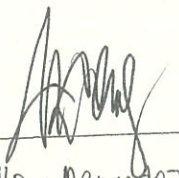
Dear, Mss. Liza Castillo - Menendez,

Please accept this letter as my formal notice of my resignation as Probationary at Nissan Sumulong Highway Cainta and I would like to transfer at being combased effectively on July 12, 2021. I sincerely regret to leave my position; however this is the thing for me to do.

I would like to thank you for the advices and support you offered for the past 5 months.

Thankyou and Godbless.

  
Ma. Ylen Camille C. Yboa

  
Liza Castillo - Menendez

Andrew Dingalasan



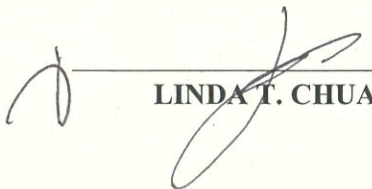
## MEMORANDUM

**TO : RANDY ROA**  
**FROM : VP- TREASURER**  
**SUBJECT : ACCEPTANCE OF RESIGNATION**  
**DATE : July 01, 2021**

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Your resignation as MARKETING PROFESSIONAL of MGM MOTOR TRADING, INC. / NISSAN SUMULONG HIGHWAY - CAINTA is hereby accepted effective June 30, 2021. Thank you for your valuable contribution to the company.

We wish you success in your future endeavors.

  
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**LINDA T. CHUA**

JUNE 29, 2021

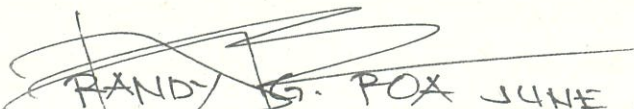
TO WHOM IT MAY CONCERN,

ACCEPT THIS LETTER AS NOTICED OF  
MY RESIGNATION FROM THE POSITION OF MARKETING  
PROFESSIONAL NISSAN SUMULONG HIGHWAY PROBATIONAR  
EFFECTIVE JUNE 30, 2021 TO COMMBASED

ALTHOUGH THIS HAS BEEN DIFFICULT TO MAKE  
I HAVE BEEN OFFERED AN OPPORTUNITY THAT I  
BELIEVE WILL HELP ME REACH LONG TERMS  
GOALS I HOPE YOU WILL UNDERSTAND FOR MY  
MOVING ON.

I HAVE ENJOY BEING PART OF MY TEAM  
AND THANKFUL FOR THE OPPORTUNITIES YOU  
HAVE GIVEN ME DURING MY TIME HERE,

SINCERELY YOURS

  
RANDY S. FOX JUNE 29, 2021  
PRINTED NAME SIGNATURE



## MEMORANDUM

**TO :** EMMANUEL ACOSTA  
**FROM :** VP- TREASURER  
**SUBJECT :** ACCEPTANCE OF RESIGNATION  
**DATE :** June 21, 2021

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Your resignation as AFTER SALES MANAGER of MGM MOTOR TRADING, INC. / NISSAN SUMULONG HIGHWAY - CAINTA is hereby accepted effective June 17, 2021. Thank you for your valuable contribution to the company.

We wish you success in your future endeavors.

  
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LINDA T. CHUA

June 17, 2021

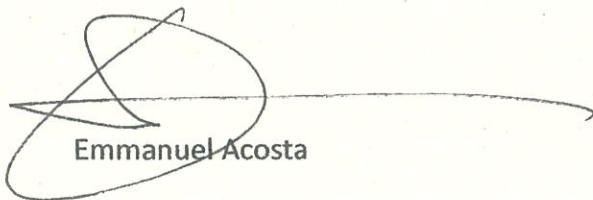
Dear Sir Andrew,  
Branch Head - Nissan Sumulong Highway

Please accept this letter as a formal notice of my immediate resignation from the position of Aftersales Manager of Nissan Sumulong Highway – MGM Motortrading.

Due to proximity and accessibility of the office, it has left me with no choice but to tender my resignation. More so, an important personal engagement has to be consider as well. Nonetheless, working for this company has been a good experience even for a short stint. I appreciate both the professional and personal growth opportunities that have been provided to me during my time with the company.

Thank you and I wish MGM Motor Trading continued success in the future.

Sincerely,

A handwritten signature in black ink, consisting of a large, stylized 'E' followed by a horizontal line extending to the right. The signature is positioned above the printed name 'Emmanuel Acosta'.

Emmanuel Acosta



## MEMORANDUM

**TO : PAULO TRINIDAD**  
**FROM : VP-TREASURER**  
**SUBJECT : ACCEPTANCE OF RESIGNATION**  
**DATE : July 19, 2021**

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Your resignation as MARKETING PROFESSIONAL of MGM MOTOR TRADING, INC. / NISSAN SUMULONG HIGHWAY - CAINTA is hereby accepted effective July 15, 2021. Thank you for your valuable contribution to the company.

We wish you success in your future endeavors.

  
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**LINDA T. CHUA**

DATE: JULY 13, 2021

RE: RESIGNATION LETTER

ATTN: HR DEPARTMENT

TO: MS. LIZA CASATILLO MENENDEZ  
GROUP RETAIL MANAGER

To whom it may concern,

I, Paulo A. Trinidad Marketing Professional of Nissan Sumulong Highway humbly requesting in your good office to please accept my resignation letter as Probationary employee for some personal reasons. As part of this letter i also request my last day of work in your good office by JULY 15,2021.

I apologize for whatever inconvenience it might have caused you. I still hope for a better relationship in this company for the better future.

I hope for your kind consideration to this matter. Thank you very much!

Sincerely,

A handwritten signature in black ink, appearing to read 'Paulo A. Trinidad', written in a cursive style.

PAULO A. TRINIDAD





## MEMORANDUM

**TO : TIMOTEO BENZONAN JR.**  
**FROM : VP TREASURER**  
**SUBJECT : ACCEPTANCE OF RESIGNATION**  
**DATE : July 14, 2021**

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Your resignation as MARKETING PROFESSIONAL of MGM MOTOR TRADING, INC. / NISSAN SUMULONG HIGHWAY - CAINTA is hereby accepted effective July 13, 2021. Thank you for your valuable contribution to the company.

We wish you success in your future endeavors.



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LINDA T. CHUA

July 14,2021

To: Liza Menendez

Please accept this letter as my formal resignation from Nissan Marketing Professional effective immediatly.

| sincerely apologize for the abrupt timing of this announcement, however due to unforeseen circumstances, I have decided to resign.

Thank you for the great opportunities to pursue my interests in numerous areas, which have prepared me well for my next challenge.

I wish you and the company the very best going forward.

Sincerely,



Timoteo G. Benzonan Jr.